# Care and Maintenance Tips

TO KEEP YOUR CHAIRS SITTING AND LOOKING GREAT FOR YEARS

## Regular Vacuuming

Vacuum the seat and back cushions regularly as this will prevent dust and soil build up in the fibers of the fabric.

#### **Stain & Soil Prevention**

Blot up wet spills as quickly as possible with absorbent paper towel or cloth. Avoid rubbing. Prompt attention to stains increases success in removing them.

#### **Stain Removal**

Before treating spots and stains, check with your Bertolini customer service representative at 800-647-7725 to determine the fiber makeup of your chair's upholstery. Many of our standard fabrics are comprised of extremely durable Olefins and Polyolefins. These fabrics can be safely treated as follows:

## Removing stains/soil from Olefins & Polyolefins

- Since Olefin and Polyolefin fibers absorb virtually zero moisture most stains remain on the surface of the fabric yarns and are thus easy to clean using conventional methods. Most can be readily removed by spotting with lukewarm water and a mild detergent.
- Treat wet spills as mentioned above in Stain & Soil
  Prevention. If the spill has dried and crusted, tap the spot
  to break up the encrustation/dried soil removing as much
  as possible. Vacuum before wetting with a cleaning agent.
- Try to determine the nature of the stain/soil in order to choose the appropriate cleaning solution. Plain, lukewarm water should first be used on the majority of stains. Refer to chart to the right.
- Use the least amount of the appropriate cleaning agent necessary to remove the stain. Too much moisture leads to quicker resoiling and may cause damage to component materials. Be sure to dry the fabric thoroughly after each step of the treatment to prevent resoiling.
- Avoid heat such as heat guns or blow dryers. Do not iron.
- Never remove cushion covers for separate dry cleaning or washing.

# **Periodic Inspection**

Occasionally inspect your chair's frame to insure that no structural damage has happened to make the chair unsafe for use. Check the general condition of welds, fasteners and gangers. Remove damaged furniture from service immediately and contact your facility manager. Repairs should only be made using factory authorized parts and methods.

Check glides and stack buttons for proper fit and working condition. If needed, replacement guides and buttons can be obtained from Bertolini Inc. at 800-647-7725.

### **Moving & Storage**

Stack chairs 8-10 high. Use an appropriate dolly to move stacks. Never move stacks by pulling, pushing or sliding them without a dolly. Always store stacks of chairs in a dry place away from isles or public walkways.

# Appropriate Cleaning Agents per Stain

Begin by using the cleaning agent with the left most check first, and then progress to the right as necessary.	Plain Lukewarm Water	A Detergent Solution	A Detergent With 3-6% Ammonia	A Volatile-Type Solvent	A Paint, Oil Or Grease Remover	Undiluted White Vinegar	Citric Or Oxalic Acids
Beer		Х				Х	
Berry Stains	X	Х					
Blood	Χ	Х	Χ				
Butter				Х			
Candle Wax	Call for special instructions						
Carbon Black				Χ			
Catsup				Χ			
Chewing Gum				Χ			
Chocolate	X	Х	Χ				
Coffee		Х		Χ	Χ		
Cola		Х					
Crayon					Χ		
Egg		Х					
Furniture Polish		Х			Χ		
Grape Juice	Χ	Х					
Gravy		Х					
Iron Rust	Χ						Χ
Linseed Oil				Х			
Lipstick					Χ		
Milk		Х					
Mucilage	Χ	Х					
Mustard		Х					
Nail Polish				Χ			
Oil				Χ	Χ		
Oil Paint					Χ		
Permanent Ink		Х		Χ	Χ		
Rubber Cement	X	Х		Χ			
Shoe Polish	Χ	Х		Χ			
Tea		Х					
Urine		Х				Χ	
Vomit	Х	Х				Х	
Washable Ink	Χ	Х					
Water Based Paint	Χ	Х			Χ		
Water Colors	Χ	Х				Х	
Wine	Χ		Х			Χ	